



PANDIT LAKHMI CHAND STATE UNIVERSITY OF PERFORMING & VISUAL ARTS, ROHTAK

Phone:-01262-242705

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STANDARD BIDDING DOCUMENT for the Purchase of Computers, Workstations, Personal Computers, MF Printers & Photocopier Machines for various Departments in PLCSUPVA, ROHTAK

Name of Work: Purchase of Computers, Workstations, Personal Computers, MF Printers & Photocopier Machines for various Departments in PLCSUPVA, Rohtak.

DNIT Amount: Rs. 18,60,000/-

Contractor

Witness

Employer

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1. PRESS NOTICE

PLCSUPVA, ROHTAK Notice Inviting Tender	
Name of Work:	Purchase of Computers, Workstations, Personal Computers, MF Printers & Photocopier Machines for various Departments in PLCSUPVA, Rohtak.
Estimated Cost:	Rs. 18,60,000/-
Tender Fee	Rs. 1000 Non-Refundable
E Service/Processing Fees	Rs. 1000 Non-Refundable
Earnest Money:	(i) For Contractor/Supplier = Rs 37,200/- (ii) For L&C Society = Rs. 18,600/-
Time limit	30 Days
Tenders to be received till 21.04.2023 at 03:00 PM	
i) The tenders will be received only through E-tendering For details, please visit website https://etenders.hry.nic.in (ii) Earnest Money as stated above will be deposited through online/Net banking or RTGS. (iii) The agencies should quote the rate including GST, other taxes, levies & installation, labour cess etc. complete as applicable from time to time.	

Registrar
PLCSUPVA, Rohtak

2. NOTICE INVITING TENDER

E-Tender is invited for below mentioned items in a single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQR/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. no	Description of work / Items	Appx. Cost (Rs. in lacs)	EMD to be deposited by Bidder	Tender Document Fee & eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Purchase of Computers, Workstations, Personal Computers, MF Printers & Photocopier Machines for various Departments in PLCSUPVA, Rohtak	Rs. 18,60,000/-	Rs. 37,200/- for Contractor/ Supplier & Rs. 18,600/- for L&C society	Rs. 1000/- for Tender Document fee & Rs.1000/- for e-Service fee	06.04.2023 at 05:00 PM	21.04.2023 at 03:00 PM

- Bidding documents available on website <https://etenders.hry.nic.in>
- Newly enlisted contractors/societies/suppliers/manufacturers should bring with them proof of their enlistment in appropriate class.
- The bidders would submit bid through e-tendering only on the website i.e. <https://etenders.hry.nic.in> Under this process, the Pre-qualification/ Technical online bid application as well as online Price Bid shall be invited at a single stage under two covers i.e. PQR/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined, based on the details submitted online under first cover (PQR or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQR/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

2.1 The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through NET BANKING/RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.

2.2 Intending bidders will be mandatorily required to online sign-up (create user account) on the

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website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. He will be required to make online payment of (as mentioned above) towards EMD fee in due course of time. If the intending bidder fails to pay EMD fee within the stipulated time-frame, it shall not be allowed to submit his / her bid for the respective event / Tenders.

- 2.3** The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. on or before (as mentioned above); and make payment via NET BANKING/RTGS /NEFT to the beneficiary account number specified under the online generated challan. The intending bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>.
- 2.4** The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupees One Thousands Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

3. KEY DATES

Sr. No	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	06.04.2023 at 05:00 PM	21.04.2023 at 03:00 PM
2	Technical Bid Opening		21.04.2023 at 03:30 PM	
3	Financial Bid Opening		To be announced later	

*** Hard copy of the Technical Documents may be submitted at the office of the Registrar before the Technical Bid Opening.**

Important Note:

- 3.1** The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage at the scheduled time as mentioned above. If any Applicant / bidder fails to complete his / her aforesaid stage within the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 3.2** Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3.3** Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 3.4** At the first instance, the online payment details of tender document fee + e-Service and EMD & PQR/Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/ Agency, wherever required, shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.(Format of Technical Bid is available at **Annexure B**)

Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid (Format of Technical Bid is available at **Annexure C**)

**Registrar
PLCSUPVA,
Rohtak**

4. ELIGIBILITY CONDITIONS

- 4.1** The bidder should have supplied similar items during the last three years and in support of these will attach the documentary proof.
- 4.2** The firm shall provide all relevant records required i.e., Income Tax Return Certificate/ PAN, Commercial Tax Clearance/ GST and other taxes whichever are applicable.
- 4.3** The bidder should have a minimum average turnover of 80% of estimated cost during the last three consecutive financial years in support of these criteria, bidders shall furnish copies of Turnover Certificate, Balance Sheet, P&L Statement duly signed by a Chartered Accountant.
- 4.4** The bidder should not have been black listed by any Govt. /Semi Govt. Organization during the last three years. A Notary-attested affidavit regarding “not blacklisted” is required.
- 4.5** Bid offer shall remain valid for a period not less than 120 days after the deadline specified for submission.
- 4.6** All duties, taxes and other levies including the transportation expenses are payable by the supplier/Agency/ company/ service provider/ solution provider and shall be included in the total price.
- 4.7** The EMD of unsuccessful bidders shall be returned without interest after award of contract to the successful bidder. The EMD stands forfeited in case the firm withdraws its bid after submission of tender document.
- 4.8** Reference, information and certificates from the respective clients certifying technical and execution capability should be signed and the contact numbers of all such clients should be mentioned. The University may also independently seek information regarding the performance from the clients and visit referred customers’ consortium partner in India/Abroad at bidder’s cost.
- 4.9** The firm is advised to attach any additional information, which it thinks necessary with regard to his capabilities to establish that the bidder is capable in all respects to successfully supply the items/ complete the envisaged work. He is, however, advised not to attach superfluous information. No further information will be entertained after tender document is submitted.
- 4.10** Also a signed copy of all the pages by the authorized signatory of the uploaded DNIT or upload digitally signed documents.
- 4.11** Even though the firm may satisfy the qualifying criteria, it is liable to be disqualified if it has record of poor performance or not able to understand the scope of work or has been black-listed earlier by any University in any earlier project.
- 4.12** Agency should have authorization certificate of OEM.

5. BILL OF QUANTITY

Sr. No.	Description of Item	Qty.	Unit
1	Personal Computer:- Window 10 Professional with activation Key i5 8th Generation, 16 GB RAM, SSD 250 GB, HDD 1 TB, USB Keyboard Mouse, 23” HD Monitor, Wi-Fi Enabled, minimum 3 years of warranty, Make:- HP / Dell	11	Nos.
2.	Work station:- i7 10th Generation Processor 32 GB RAM, RTX 2080 8 GB Graphics card 3 TB HDD & 1 TB SSD, 24” FHD Antiglare monitor, good quality keyboard & Optical Mouse. CPU with WiFi & Bluetooth and with window activation key, minimum 3 years of warranty, Make:- HP / Dell	03	Nos.
3.	MF Printer:- Output Black & White Product Type- Laser, Function –Print, Photocopier & Scanner, Nos. of Print Cartridge 01 Black, Automatic paper sensor, Double side printing, Wi-fi, USB printing connectivity- Hi-speed USB, Paper support- A4, Legal, Letter, minimum 1 year of warranty, Make:- HP / Konica Milota / Canon	08	Nos.
4.	Photocopier Machine:- 01 HP Laser jet Pro MFP M429 Series (WIA33A), Extra 01 Cartridge, (CF277XHP 77XBlack Laser jet Toner Cartridge (9800 pages) Service UCOR4E with one year warranty	01	No.

6 GENERAL TERM & CONDITIONS

- 6.1** The tenderer will keep himself apprised with the University Website for any change in the NIT/DNIT or corrigendum uploaded till the last date/revised last date of sale of tender and incorporate such changes in NIT/DNIT and the tender bids.
- 6.2** Conditional tenders will not be entertained & are liable to be rejected.
- 6.3** In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
- 6.4** The PLCSUPVA, Rohtak reserves the right to reject any tender or all the tenders without assigning any reason.
- 6.5** The societies shall produce an attested copy of the resolution of the society for the issuance of tenders.
- 6.6** In case of any dispute, the Jurisdiction of courts, will be at **Rohtak**.
- 6.7** The tender of the bidder who does not satisfy the qualification criteria in the bid documents is liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
- 6.8** The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of submission of the tender. If any bidder/tenderer withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, during the fixed validity period, the earnest money shall stand forfeited. Bids shall be valid for 120 days from the date of bid closing. In case the last day to accept the tender happens to be holiday, the validity to accept tender will be the next working day.
- 6.9** Any work, tendered here, may be withdrawn from further processing at any stage at the discretion of the competent authority without assigning any reason.
- 6.10** The quantity may be increased or decreased by the University. In case of decrease of quantity, the contractor shall have no claim to any payment or compensation, whatsoever, on account of any profit or advantage which he might have derived from the execution of the work in full.
- 6.11** The University reserves the right to accept or reject or negotiate any of the tender or conditions/items without assigning any reason.
- 6.12** All Installation work shall be got done by agency.
- 6.13** Acceptance of tender will be intimated to the successful tenderer through a letter of intent (LOI)/allotment letter duly signed by the authorized signatory of the institution.
- 6.14** EMD/Performance Security of successful bidder may be forfeited, if the bidder withdraws or amends or derogates from the tender in any respect.
- 6.15** Validity of bids should be 120 days from the opening of technical bid.
- 6.16** PLCSUPVA will not compromise with the quality/sub-standard material. If at any stage, it is found that supplier has supplied inferior quality or different goods Payment shall be made for such items after reasonable deduction(s)/ goods or forfeiture of Performance Security, as deemed fit, under the circumstances as decided by the University. The entire lot may be rejected.

- 6.17** The Performance Security will be refunded/ returned to the agency, without any interest after Defect Liability Period+Time Period+45 days
- 6.18** The rates quoted by the bidder shall be complete for supply & Testing & Commissioning and Installation in all respects and shall be inclusive of all applicable taxes, duty(ies) loading, unloading, packing, transportation from works to PLCSUPVA, installation etc. and nothing extra/additional shall be payable on these rates.
- 6.19** In any case, if tenders are not opened due to any reason, the EMD shall be returned to all bidders.
- 6.20** Tender without EMD & Tender Fee will be summarily rejected.
- 6.21** The University can ask for any clarifications & documents at any stage of the procurement, depending upon the circumstances to ascertain quality of material used in manufacturing of items.
- 6.22** All the documents attached with the technical bid should be properly tagged, numbered, signed and stamped by the authorized person.
- 6.23** The EMD/performance security shall be forfeited in case: -
- (a) The Bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
 - (b) The bidder having been notified of the acceptance of his tender by the Buyer during the period of its validity and
 - (i) the Bidder fails to furnish the Performance Security for the due performance of the contract.
 - (ii) The Bidder fails to sign the agreement.
 - (iii) Fails or refuses to execute the contract.
 - (iv) Fails to respond to queries by the PLCSUPVA.
- 6.24** PLCSUPVA will not responsible for any loss of property, manpower, and issues related to labour and/or labour laws of the agency, involved in the Operation.
- 6.25** No extra charges will be paid for material & manpower used while installing of mentioned items in University.
- 6.26** PLCSUPVA has all the rights to cancel the contract agreement at any stage if the services of the concern agency are not found satisfactory.
- 6.27** Agency will strictly follow all the safety measures as per the rules of the government.
- 6.28** PLCSUPVA can cancel the whole tender process at any stage without assigning any reason.
- 6.29** Counter conditions by the Tenderers in matters concerning payment of bills shall not be acceptable.
- 6.30** Tenders not in the prescribed Performa (attached), without requisite details, EMD and Processing Fee and received after the closing date/ time of tenders and tenders with any rider, will be summarily rejected.
- 6.31** Canvassing in any form will be viewed seriously and if any tenderer is found to be resorting to any such practice, the tender of such firm will be rejected.
- 6.32 Arbitration Clause:** In case of any dispute between the parties arising out of or in relation to the agreement, the dispute shall be referred to the Hon'ble Vice Chancellor of PLCSUPVA for arbitration. The award of the said Arbitrator shall be binding upon both the parties. The seat of the arbitration shall be at PLCSUPVA, Rohtak.
- 6.33 Withholding of Payment:** This clause authorizes Buyer to withhold payment till the

end when the seller fails in his contractual obligations.

6.34 Right of Acceptance of Offer.

(a) The Buyer reserves the right to accept partly or reject any offer without assigning any reason thereof. The Buyer does not pledge itself to accept the lowest or any other tender and reserves to itself the right of acceptance of the Whole or any part of the tender or portion of the quantity. Seller shall supply the same at the rate and quantity offered.

(b) In respect of enquiries, which call for procurement of more than one item, the Buyer reserves the right to consider and accept the offer for any of the items in the enquiry reserving the right to utilize the offer for balance items at a later stage within the validity of offer.

6.35 Patent Rights. The Seller/OEM shall indemnify and hold the Buyer harmless against all third party claims of infringement of patent, trademark of industrial design/rights arising from use of the stores supplied or any part thereof.

6.36 Force Majeure: Should any force majeure circumstances arise, each of the contracting party shall be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations provided the affected party within 14 days of its occurrence, informs in a written form the other party. Force majeure shall mean fires, floods, natural disasters or other acts such as war, turmoil, strikes, sabotage, explosions, and quarantine restriction beyond the control of either party.

6.37 Penalty:

The Supplier/Contractor shall supply the material/execute the work within the time limit specified in the supply/contract order. The Asstt. Registrar (P & S), with the approval of CPC, may extend supply/work execution period, only in exceptional circumstances on written request of the Supplier/Contractor giving reasons/explaining circumstances due to which supply/work execution period could not be adhered to. In case, the material/work is not supplied/executed within the supply/work execution period, the Supplier/Contractor shall be liable to pay the University the compensation amount equal to 1% (one per cent) of the cost of material/contract per day or such other amount as the CPC/Asstt. Registrar (P & S) may decide till the supply/work remains incomplete, provided that the total amount of compensation shall not exceed 10% (ten per cent) of the total cost of material/contract. After the lapse of 15 days beyond the stipulated/extended period, it will be the discretion of the University to cancel the supply/work execution order at the risk and cost of the Supplier/Contractor. Besides, forfeiture of the Earnest Money, the University shall be at liberty to take such action as recovery of compensation to the extent of 10% of the amount of the supply/contract order, blacklisting, etc. An appeal against this penalty shall, however, lie with the Vice-Chancellor, Pt. Lakhmi Chand State University of Performing Arts (PLCSUPVA), Rohtak, whose decision shall be final.

6.38 Right to Variation Clause: To take care of any change in the requirement during the period between issue of RFP and conclusion of contract, Buyer reserves the right to increase or decrease the quantity of the required deliverables by 50% without any change in the terms & conditions and prices quoted by the Seller. While concluding the contract, the quantity can be accordingly increased or decreased at the same terms and conditions.

6.39 Termination for Default

The PLCSUPVA may, without prejudice to any other remedy for breach of contract, by

written notice of default, sent to the agency, terminate this contract in whole or in part.

- (a) If the agency fails to deliver any or all the items within the time period(s) specified in the contract, or any extension thereof granted by the PLCSUPVA.
- (b) If the agency fails to perform any other obligations under the contract and
- (c) If the agency, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the PLCSUPVA may authorize in writing) after receipt of the default notice from the PLCSUPVA on a notice period of 30days.

Note: Those terms & conditions mentioned in the tender document which are not applicable to this tender will not be mandatory.

Registrar,
PLCSUPVA, Rohtak
Phone- 01262-242705

E-mail:
registrar@plcsupva.ac.in

7. PAYMENT TERMS

- (i) The payment shall be in Indian Rupees and shall be paid on financial terms and conditions finally negotiated with successful agency, without error and delays.
- (ii) The EMD of successful tenderer will be kept till the installation of the items and no interest is payable thereon.
- (iii) The successful firm shall have to submit a performance Guarantee (PG) of an amount equal to 5 % of the total work order value to the firm in the form of account payee bank draft issued by a nationalized bank in favour of Registrar, PLCSUPVA University, Rohtak payable at Rohtak within 15 days (fifteen days) from the date of issue of work order /letter of Acceptance (LOA). The performance security will be refunded only after completion of defect liability period/warranty period. The performance security deposit shall be forfeited in case any terms and conditions of the agreement etc. to be signed at the time before the release of the purchase order to the successful bidder is infringed or the bidder fails to complete the supply the order in time.
- (iv) 80% Payment will be released after successful supply of material and 20% payment will be released after the successful installation/testing and satisfactory report of user departments.
- (v) Payment shall be released on receipt of the original bills in triplicate complete in all respects.
- (vi) In case of non-delivery of items on stipulated time/ errors, the vendors shall also be liable to be penalized.
- (vii) The agency shall be responsible for any delay / error in services and a penalty @1% of the order value per day may be imposed.
- (viii) Penalty of an amount, not exceeding the total value of the project may be imposed on vendor in case of violations of terms and conditions of agreement as decided by the university besides forfeiture of security and other legal action.
- (ix) No payment will be made without executing the agreement.

The successful bidder shall sign an agreement immediately after the acceptance of the tender for timely execution of the purchase order. The Delivery time for the items should not be more than **30** days from the release of the Purchase Order.

8. TECHNICAL BID

**ANNEXURE A
(Referred to in Point 3.4)**

Only those firms will be considered as qualified which meet the following conditions:

Sr. no.	Description	Bidders Response (Copy is attached at page no.)
1.	Copy of PAN card.	
2.	Copy of GST Number	
3.	Copy of ITR (Income Tax Returns) for the last 03 financial years alongwith Balance Sheet, P&L statement etc.	
4.	Average annual financial turnover should be at least 80% of the estimated amount during the immediate last three financial years. (Turnover Certificate)	
5.	Successfully work done/work awarded certificates of similar nature of works during the last 7 financial years in any Government Department of Centre/State Government as under:- One certificate of 80% of the estimated cost of this tender. Or Two certificates of 60% each of the estimated cost of this tender Or Three certificates of 40% each of the estimated cost of this tender.	
6.	Non-blacklisting certificate	
7.	Bank Account Details & IFSC code.	
8.	Address of the agency/contractor with Contact No. (complete details should be filled by the agencies/contractors while making online bid)	
9.	The contractor/agencies must have the authorization certificate of HP / Dell / Konica Minolta / Canon	

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9. PRICE BID

ANNEXURE B
(Referred to in Point 3.4)

Sr. No.	Description of Item	Qty.	Unit	Unit Rate to be Quoted including all taxes
1.	Personal Computer:- Window 10 Professional with activation Key i5 8th Generation, 16 GB RAM, SSD 250 GB, HDD 1 TB, USB Keyboard Mouse, 23” HD Monitor, Wi-Fi Enabled, minimum 3 years of warranty, Make:- HP / Dell	11	Nos.	
2.	Work station:- i7 10th Generation Processor 32 GB RAM, RTX 2080 8 GB Graphics card 3 TB HDD & 1 TB SSD, 24” FHD Antiglare monitor, good quality keyboard & Optical Mouse. CPU with WiFi & Bluetooth and with window activation key, minimum 3 years of warranty, Make:- HP / Dell	03	Nos.	
3.	MF Printer:- Output Black & White Product Type- Laser, Function –Print, Photocopier & Scanner, Nos. of Print Cartridge 01 Black, Automatic paper sensor, Double side printing, Wi-fi, USB printing connectivity- Hi-speed USB, Paper support- A4, Legal, Letter, minimum 1 year of warranty, Make:- HP / Konica Milota / Canon	08	Nos.	
4.	Photocopier Machine:- 01 HP Laser jet Pro MFP M429 Series (WIA33A), Extra 01 Cartridge, (CF277XHP 77XBlack Laser jet Toner Cartridge (9800 pages) Service UCOR4E with one year warranty	01	No.	

DNIT for Purchase of Computers, Workstations, Personal Computers, MF Printers & Photocopier Machines for various Departments in PLCSUPVA, Rohtak. Approx. Amount: Rs. 18,60,000/- Earnest Money: For Contractor Rs. 37,200/- Time Limit: 1 Month				
Sr. No.	Description of Item	Qty.	Unit	Rate to be Quoted by the Contractor
1	Personal Computer:- Window 10 Professional with activation Key i5 8th Generation, 16 GB RAM, SSD 250 GB, HDD 1 TB, USB Keyboard Mouse, 23” HD Monitor, Wi-Fi Enabled, minimum 3 years of warranty, Make:- HP / Dell	11	Nos.	
2.	Work station:- i7 10th Generation Processor 32 GB RAM, RTX 2080 8 GB Graphics card 3 TB HDD & 1 TB SSD, 24” FHD Antiglare monitor, good quality keyboard & Optical Mouse. CPU with WiFi & Bluetooth and with window activation key, minimum 3 years of warranty, Make:- HP / Dell	03	Nos.	
3.	MF Printer:- Output Black & White Product Type- Laser, Function –Print, Photocopier & Scanner, Nos. of Print Cartridge 01 Black, Automatic paper sensor, Double side printing, Wi-fi, USB printing connectivity- Hi-speed USB, Paper support- A4, Legal, Letter, minimum 1 year of warranty, Make:- HP / Konica Milota / Canon	08	Nos.	
4.	Photocopier Machine:- 01 HP Laser jet Pro MFP M429 Series (WIA33A), Extra 01 Cartridge, (CF277XHP 77XBlack Laser jet Toner Cartridge (9800 pages) Service UCOR4E with one year warranty	01	No.	

Note:-

1. The contractor shall quote the rates including all taxes, GST & Service charges etc. complete for all items and no extra amount will be paid on this account. The contractor who does not quote the rates, the tender of that contractor shall be rejected out rightly.
2. The work shall be allotted to the contractor on overall lowest basis.
3. No material shall be supplied by the University.
4. The conditional tender and the tender in variation of the tender documents shall out rightly rejected.

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5. Quantity/amount can be increased or decreased as per the site requirement.
6. The contractor/agency who fulfils the requirement of the documents as per technical document sheet, is eligible for purchase/filling the tender.
7. The validity of tender shall be 120 days.
8. Within 15 days of receipt of the Letter of Acceptance, the successful Bidder shall deliver to the Registrar a Performance Security in the form of a Bank Guarantee/ FDR of Nationalized Bank for an amount equivalent to 5% of the Contract price. The performance security will be valid upto the end of the Defect Liability Period+Time Period (supply/ work completion) +45 days.
9. The defect liability period will be three years.
10. The only firm will be considered as qualified which fulfils the following conditions :

Sr. no.	Description
1.	Copy of PAN card.
2.	Copy of GST Number
3.	Copy of ITR (Income Tax Returns) for the last 03 financial years alongwith Balance Sheet, P&L statement etc.
4.	Average annual financial turnover should be at least 80% of the estimated amount during the immediate last three financial years. (Turnover Certificate)
5.	Successfully work done/work awarded certificates of similar nature of works during the last 7 financial years in any Government Department of Centre/State Government as under:- One certificate of 80% of the estimated cost of this tender. Or Two certificates of 60% each of the estimated cost of this tender Or Three certificates of 40% each of the estimated cost of this tender.
6.	Non-blacklisting certificate
7.	Bank Account Details & IFSC code.
8.	Address of the agency/contractor with Contact No. (complete details should be filled by the agencies/contractors while making online bid)
9.	The contractor/agencies must have the authorization certificate of HP / Dell / Konica Minolta / Canon